

BYLAWS OF THE MINOT AIRCRAFT MODELERS, INC.
2015

Article I Name and Purpose

1. The Club shall be known as the Minot Aircraft Modelers, Inc. as provided in the Articles of Incorporation. It shall also be known by the short title of MAM.
2. The Purposes of the Club are as provided in the Articles of Incorporation.

Article II Office and Term

1. The address of the registered office and the name of the resident agent shall be as determined by resolution of the board of directors.
2. The term of existence of the Club shall be in perpetuity.

Article III Membership

1. Membership in this Club shall be open to all, upon application and payment of dues, who show a genuine interest in model airplanes; who are of good moral character; who are members in good standing of the Academy of Model Aeronautics (AMA), and who are citizens of the United States of America and do not belong to any subversive group detrimental to the constitution of the United States and who subscribe to and obey the laws of the United States of America. A citizen of Canada shall be eligible for membership who does not belong to any subversive group detrimental to the constitution of the United States and who subscribes to and obeys the laws of the United States of America. He/she must show proof of membership/insurance with the Model Aeronautics Association of Canada (MAAC).
2. Types of Membership
 - A. A General Member is entitled to all rights and privileges without limitation.
 - B. An Associate Member is a member who is active duty military or a member of another AMA or MAAC club and wishes to support the Minot Aircraft Modelers and enjoys all of privileges of membership except voting. Associate members do not pay a onetime field maintenance fee.
 - C. An Honorary Member is a designation bestowed by the membership upon a living person who has distinguished himself or herself in the hobby of model aeronautics. The Club may consider such a designation upon recommendation, in writing, by a regular member. Honorary members shall have no voting privileges and will hold such designation at the pleasure of the membership. Such member may use the Club

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Field, but only as a guest of a general member and providing he/she holds a current AMA membership.

D. A Family Membership is a designation for a family group in which one person is a general member and his/her spouse and minor children are members at an additional fee determined by the board and membership. All family members are entitled to all rights and privileges without limitation with the exception of voting only member and spouse and their children that are AMA members.

E. A Junior Member is a member who is under nineteen years of age and is entitled to all rights and privileges without limitation. Junior members do not pay the one time field maintenance fee.

F. A Life Member is a designation bestowed upon a living person by the Board. A Life Membership is limited to a General Member. The number of Life Memberships is limited to 5% of current voting members (at the time). The onetime fee for Life Membership is ten times the current yearly dues of a General Membership (at the time) plus any amount owing on the field maintenance fee. If the Life Member applicant is a General Member of a Family Membership, the spouse shall pay the difference between the General Membership fee and the Family Membership fee to maintain his/her Family Membership. A Life Member is entitled to all rights and privileges without limitation. Current AMA membership is a requirement for life members only so long as they wish to fly at the club field.

3. A copy of the current Bylaws will be posted at the Flying Field and on the website. A member may have a copy upon request.

4. Requirements for All Members

A. Every Club membership type consists of one PRIMARY Member. A General Membership, Associate Membership, Honorary Membership and Junior Membership are single person member-ships and therefore the member is considered as the Primary Member. For a Family Membership and Life Membership, the Primary Member is the member who applied and qualified for the Club membership leaving his/her spouse and/or children not considered as the Primary Member of these two membership types, but are considered as Non-Primary Members.

B. All Primary Members are required to maintain a current Membership with the AMA or Model Aeronautics Association of Canada (MAAC) regardless if they fly or not. Any Primary Member with an "expired" AMA or MAAC membership will be

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removed along with any non-primary members associated with the Primary Members membership, from the Club membership until such membership with the AMA or MAAC is made current and their current yearly Club dues are paid. The only exception to this guidance will be granted for the Primary Member of an Honorary Membership who only needs to maintain a current AMA or MAAC membership IF they choose to use the Club Field to fly.

C. All Non-Primary members must have a current membership with the AMA or Model Aeronautics Association of Canada (*MAAC*) only IF they desire to use the Club Field to fly, run their R/C cars or trucks, or to launch rockets. Launching of model rockets is approved by the AMA as long as it done in accordance with the National Association of Model Rocketry (*NAR*) Safety Code.

D. Each member shall be responsible for themselves, family members, guests and pets while at the flying field, during any club event and/or meeting. MAM is a family orientated club; personal conduct should be appropriate for such an environment. All members and guests are expected to behave in a courteous, respectful, unselfish and safe manner.

E. Each member shall be responsible to police their flying and pit areas for trash before leaving the club grounds. Keeping our flying field clean and perpetuating a positive club image to the public is all members' responsibility.

F. Any member seeing Club property being misused shall immediately do his/her utmost to halt such action.

G. Each member should render, upon request, any advice or assistance needed to any modeler, whether he/she be a member of the Club or not.

H. To the best of their ability, members are expected to support Club activities and to participate in the administration of the Club functions such as contests, static displays or any other activity dedicated to the promotion of model aeronautics.

Article IV Dues

1. The amount of dues or penalty for late payment shall be as recommended by the Board of Directors and affirmed by a majority of the membership present and voting at any regular meeting.
2. The dues shall be due on January 1st of each year, and are

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payable during the thirty day period preceding thereto. Any new member being received into the Club after September 1st shall have their dues applied to the coming year.

3. Any member more than thirty days delinquent in paying his or her dues may be removed from membership. A member removed for non-payment of dues can make reapplication for membership only with the full payment of the current year's dues.
4. All dues collected shall be entered upon the books of the Club for general use and are not refundable unless the member is removed from membership.
5. During the month of November, the newsletter will include an appropriate statement of dues, due on the following January 1st together with such appropriate form to be completed and returned by the member, as a condition of membership, which will report his or her AMA license number and status, frequency number(s) or any other pertinent information required for continued membership.

Article V Meetings

1. Regular: There shall be a regular monthly meeting of the membership at a time and place as determined by the Board of Directors.
2. Special: The Board of Directors shall call a special meeting of the membership at any time ten (10) or more members in good standing request such a meeting.
3. Board: The board of Directors shall meet before each regular meeting at a time and place determined by the president.
4. Quorum: Ten percent (10%) of the members entitled to vote shall constitute a quorum at any meeting of the membership. A majority of the Board of Directors constitutes a quorum for the transaction of business.

Article VI Fiscal Year

1. The calendar year of this Club shall begin on the first day of January and end on the thirty-first day of December in each year.

Article VII Election of Officers

1. Election of Club Officers shall be conducted annually at the last regular monthly meeting (December) held during the calendar year. Only full voting members shall be eligible to hold office.

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2. The President, following the election, will appoint a Vice President.
3. Nominations for all offices shall be made by the general membership at the November meeting of each calendar year. Additional nominations may also be made at the December meeting prior to balloting.
4. Unsuccessful President, Secretary and Treasurer candidates may also be considered for board Members-at-Large positions if they so desire.

Article VIII Powers of the Club

1. Except as otherwise provided by law, the powers of the Club shall be exercised and its business affairs and property managed by a Board of Directors consisting of the following officers:

President	Editor
Vice President	Board Member-at-Large (3)
Secretary	Past President
Treasurer	
2. The elected officers of the Club shall be President, Secretary, Treasurer and Editor, each of whom shall be voted for annually by the membership. The three Board Members-at-Large shall be elected to a three year term by the membership, voting for one each year so the terms are staggered. successor shall have been chosen and shall have qualified.
3. The membership may elect other officers as it may deem necessary for the transaction of the business of the Club, each of whom shall have such authority, shall perform such duties and shall hold such office for such term as may be prescribed by the membership from time to time.
4. Vacancies in the elected officials may be filled by a majority of the remaining Board of Directors and any person so elected shall hold office until his/her successor is elected by the membership at the next general election.
5. The Board of Directors may designate a Safety Officer, a Newsletter Editor, a Chief Flight Instructor and such other officials as it may deem necessary for the transaction of activities of the Club, each of whom shall have authority, shall perform such duties and shall hold office for such terms as may be prescribed by the Board of Directors from time to time.
6. Any elected official may be removed by the membership

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whenever, in their judgment, the best interests of the Club will be served thereby, at any regular monthly meeting by a majority vote of the members present and voting.

Article IX Duties

1. **President:** The President shall be the chief executive officer of the Club and shall have general supervision of its affairs and shall be subject to the control of the Board. The President shall preside at all meetings of the membership and the Board of Directors and shall carry out the policies established by the Board of Directors. The President shall act as the official Club spokesperson; appoint committees and may sit on any and all committees so appointed.
2. **The Vice President** shall act as the Safety Officer for the club and shall have oversight of all safety issues pertaining to the club. The Safety Officer shall be the club contact for safety related items for the AMA and is responsible to initiate all safety related claims or inquiries through the AMA. The Safety Officer is in charge of managing or delegating safety coverage for all events held by the club. The Safety Officer must be a current R/C flying pilot knowledgeable with current R/C hobby related products, is able to teach or educate others by example and is able to communicate well with other pilots. The Safety Officer has the authority to immediately ground any flyer for safety violations. The violation will be reviewed by Club Officers at the next General Club Meeting for determination of appropriate action. The Vice President shall perform and discharge the duties of the President in case of his/her absence or inability to act. The Vice President shall also perform such other duties as the Board of Directors or President shall prescribe.
3. **Secretary:** The Secretary shall give notice of all meetings and cause same to be done where notice may be required. The Secretary shall keep a record of the proceedings of all such meetings: conduct Club correspondence and shall perform the duties incidental to the office of Secretary and such other duties as the Board of Directors or President shall prescribe.
4. **Treasurer:** The Treasurer shall maintain a record of Club membership, member applications, field maintenance fees, and each member's AMA status. The Treasurer will also be the principal financial officer of the Club and should render an accurate account of the financial condition of the Club at the regular meetings of the

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membership. The Treasurer shall collect all dues, one time field maintenance fees and amounts owing to the Club and deposit same to a bank account in the Club's name. The Treasurer shall discharge all financial obligations of the Club as approved by the Board of Directors or Club membership. The Treasurer shall provide an annual report to all members of the Club. This report may be included in the newsletter following the close of the calendar year.

A member, upon request, may obtain a membership list from the treasurer.

5. Board Members-at-Large: A Board Member-at-Large shall participate as a voting member in all board meetings and assist in the overall management of Club operations. Board Members-at-Large shall be elected by the Club membership to three (3) year terms, one member being elected at each annual meeting.
6. Editor: The Editor shall participate as a voting member in all board meetings. The Editor shall be responsible for keeping the website updated and current. The Editor shall be responsible for any communications of events using the newsletter, website and email.

Article X Committees

1. The board of Directors, by resolution, may create such special or standing committees, as they deem advisable.
2. The President shall appoint a Field Committee which shall be aware of the Club's field needs for flying: shall take charge of all invitations to review prospective sites; and shall make recommendations for the improvement of our flying facilities. The committee shall report to the Board of Directors.
3. The President may appoint such other special standing committees, as he/she deems advisable.

Article XI Checks and Funds

1. Checks: All checks issued in the name of the Club shall be signed by the Secretary or Treasurer and in such a manner as shall from time to time be determined by resolution of the Board of Directors.
2. Funds: All funds and properties shall stand in the name of the Club. The funds of the Club shall be disbursed only as authorized by the Board of Directors, except in the instance of expenditures in excess of \$200.00 that shall be authorized only by the membership. Normal operating expenses are excluded from this provision.

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3. Deposits: All monies belonging to the Club shall be deposited to the credit of the Club in such depositories as shall be designated from time to time by resolution of the Board of Directors.

Article XII Logo and Motto

1. The membership may determine or select a design and provide for a logo and adopt a motto both appropriate to our Club.

Article XIII Rules and Regulation

1. The Board of Directors shall have the power to make, by resolution, such rules and regulations, not inconsistent with the laws of this state, nor with the Articles of Incorporation, nor these Bylaws, as they may deem necessary for the safe and orderly conduct of the following activities:
 - A. Flying field
 - B. Pilot and instructor qualifications
 - C. Training aircraft
 - D. Competitions, demonstrations, shows and contests
 - E. Any other activity which carries out the Club's objectives.

Article XIV Newsletter

1. The Club may have a newsletter that is to be published monthly and distributed to each member in a timely manner prior to the regular monthly meeting.
2. The purpose of the newsletter is to provide newsworthy information to all Club members concerning its members, model aviation, events, and activities of the Club including minutes of Board meetings.
3. The newsletter will be edited and published under the direction of the Club Editor who will be solely responsible to the Board of Directors for its content and operation. The Board of Directors shall approve, in advance, all advertising rates, budget and circulation for the newsletter operation.

Article XV Grievance, Discipline, Expulsion and Reinstatement Procedures

1. All members are expected to obey club rules and by-laws. Those who do not may be subject to discipline.

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2. Grievance and Discipline

A. Any member in good standing can file a grievance. However a good faith effort to address and correct the issue "person to person" should be extended prior to filing a formal grievance. A grievance should be for significant complaints and/or violations.

B. To file a grievance complete the grievance form, official form is attached to these by-laws, and turn it into the club president, vice-president or any other club officer in that order of precedence. One witness will be required.

C. Completed grievance forms shall be considered by the discipline committee chaired by the club president or vice-president and composed of at least 3 club officers. If the president and vice-president are not reasonably available they shall appoint an available officer to chair the grievance committee in a timely manner. Every effort shall be made to consider and vote on all grievances within 5 days. The complainant and accused members shall not be part of the committee for that case. Witnesses should be avoided as committee members to the extent possible.

D. The Discipline committee shall consider testimony and evidence from all parties involved and will conduct interviews as necessary to understand the facts of the case. The complainants name will be disclosed. By majority vote of the committee each grievance shall be found to be legitimate or illegitimate. In the event of a tie vote the committee chair is the tie breaker. If a grievance is found to be illegitimate or unmerited it shall be closed, it will not be filed in the club records however will be included in the minutes of the next regular club meeting. Filing of unmerited complaints is not desired. If the grievance is found to be legitimate then progressive disciplinary action shall ensue as follows:

a. First Violation— The records and evidence considered shall be filed in the club records. The guilty party will be given a verbal warning and a sanitized version of the findings without names will be included in the minutes of the next regular club meeting.

b. Second Violation—The records and evidence considered shall be filed in the club records. The guilty party shall be suspended from the club and banned from the flying field for a period of 30 days and a sanitized version of the findings without names will be included in the minutes of the next regular club meeting.

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c. Third Violation—The records and evidence considered shall be filed in the club records. The guilty party shall be suspended from the club for the remainder of the calendar year and may be recommended for expulsion at the next regular club meeting according to Article XV para 3 of these by-laws. A sanitized version of the findings without names will be included in the minutes of the next regular club meeting.

E. In all cases the guilty party is allowed a written rebuttal after discipline is carried out. The committee may reconsider their decision at its judgment. The rebuttal will be filed with the case in the club records.

F. These actions will only progress if accumulated in a 2 year period. The committee may accelerate disciplinary action and proceed to expulsion recommendation if they feel that it is warranted. They may also reduce action if appropriate time has elapsed since the last grievance. Either of these actions require a majority vote of the committee and shall be recorded in the minutes of the next regular club meeting.

G. Any member receiving a grievance, who directs any retaliation against the complainant, shall be subject to immediate expulsion according to Article XV para 3 of these by-laws.

3.

Expulsion and Reinstatement

A. Any member may be expelled from the club by the membership whenever in their judgment the best interests of the Club will be served thereby, providing the same requirements as are imposed for amending these by-laws (Article XVI) are followed. Expulsed members are not eligible to recoup any dues, fees or donations paid to the club, to include field maintenance fees.

B. Reinstatement of an expelled member is only considered after the member has been expelled for over a year. The same requirements for expulsion shall be followed for reinstatement. Members who are reinstated shall be considered new members and will be required to pay field maintenance fees.

Article XVI Amendments

1. These Bylaws along with field rules and club safety rules should be reviewed in December of each year by the newly elected officers

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and board members. Proposed changes should be brought to the membership for consideration in January. Every effort should be made to vote on bylaw amendments no later than April of each year so as to avoid interfering with the summer flying season.

2.

If needed these Bylaws may be amended or repealed at any regular monthly meeting of the membership by a majority vote of all the members of the Club or by a two-thirds (2/3) vote of the members present and voting at the meeting, whichever is lesser, providing the proposed amendments(s) or repeal has been either published at least once in the newsletter preceding the meeting for adoption or presented to the membership at a prior regular meeting.

By-laws approved by membership on March 3, 2015

President: 

